

**AFFILIATION AGREEMENT** Arkansas State University-Newport Division of Nursing and Health Professions

7648 Victory Blvd

Newport, Arkansas 72112

Phone: (870) 512-7800

This agreement is between Arkansas State University-Newport (ASUN), Division of Nursing and Health Professions, hereinafter referred to as "College" and \_\_\_\_\_\_\_\_\_\_\_hereinafter referred to as "Facility". This affiliation is an understanding between the Facility and health profession programs within the College, including but not limited to, Practical Nursing, Registered Nursing, Certified Nursing Assistant, Emergency Medical Technician, Phlebotomy, Surgical Technology, Paramedic, and Patient Care Technician. This affiliation is an understanding between the Facility and the all ASUN campuses, including Newport, Jonesboro, and Marked Tree locations.

It is understood that the participating institutions will cooperate in the conduct of educational activities as described below:

THE *COLLEGE AND FACILITY* JOINTLY AGREE THAT:

1. There will be no discrimination against a student or faculty member because of race, color, creed, sex, religion, age, national origin, sexual orientation or handicap in any aspect of this program.
2. The determination of the number of students to be assigned to the Facility shall be a joint decision based on available staff, space and necessary learning experiences in the Facility.
3. In the event of an accident or incident which might involve legal liability on the part of student or faculty member which occurs at Facility or which affects the student or faculty member’s ability to participate in the clinical experience, each party agrees to notify the other party, as soon as practicable, of the event, and shall provide a representative or representatives with firsthand knowledge of the incident to engage in open discussions regarding the event.
4. There will be on-going, open communication between the College and the Facility to ensure understanding of the expectations and roles of both institutions in providing education for students.
5. The ultimate responsibility for client care is retained by the Facility.

THE *COLLEGE* AGREES TO:

1. Maintain university accreditation by the North Central Association of Colleges and Schools and individual programs shall seek and maintain approval and/or accreditation by appropriate program approving bodies;
2. Be responsible for organizing and administering the program of education for students, standards of education, selection of faculty, the term of instruction, course content and students' experience, methods and hours of instruction, assignments, supervision and evaluation of students.
3. Disseminate all shared regulations, policies and procedures of the Facility to students and faculty engaged in the educational program.
4. Require that all participating students and faculty obtain and maintain professional liability insurance of at least $1,000,000 each incident and $3,000,000 aggregate against any claim or injury.
5. Accept the responsibility of assisting in the orientation of appropriate Facility personnel to the goals, objectives and educational methods of each educational program.
6. Require students to be vaccinated for Hepatitis B (or a signed release if a student declines that vaccination) and complete all other immunizations required by the facility.

THE *FACILITY* AGREES TO:

1. Be responsible for the organization, administration, staffing, operating and financing of its services and the maintenance of standards accepted for efficient management by the appropriate accrediting body, and operated in accordance with acceptable health care standards;
2. Provide appropriate personnel to serve as preceptors for students in the programs of the Division of Nursing and Health Professions as applicable.
3. Provide the use of appropriate services, facilities and equipment as needed by the educational programs.
4. Assume no professional or financial liability for injury to students or faculty members except that which might be accrued as rights as a member of the public; the Facility will make emergency treatment available to students and faculty for injuries and illnesses which may occur at the Facility at the time that such students and faculty are participating in the clinical education program.
5. Suspend the participation of any student and/or faculty member in the educational program conducted pursuant to the Agreement if it finds the student's and/or faculty's participation is not in the best interest of the student, faculty or Facility. The Facility will notify the College as soon as possible.
6. Accept from the College the number of students that qualified staff, time and space permit.
7. Assist in the orientation of faculty/students to policies, programs and procedures, including immunizations requirements.
8. Devise ways for coordination so that all programs may have maximum benefit of learning experiences, where multiple educational programs exist.
9. Be responsible for informing personnel regarding the rights and privileges of the College's students and faculty.
10. Establish and make accessible to the College's faculty and students specific space in the Facility for conferences and small reference libraries near the treatment area, when deemed necessary for the educational program.

This agreement will be reviewed by each party annually or when requested by either party and shall be in effect for a period of three years from the date of its execution unless cancelled by either party with not less than 30 days’ notice; however, in the case of such termination, degree candidates who have begun a program shall be allowed to complete their requirements.

It is understood that this working agreement shall be interdependent. The Facility and the College will derive the greatest benefits by promoting the interest of the educational program and of health care thereby rendering the best service to the public.

*(Facility Name)* Arkansas State University-Newport

Authorized Facility Representative Adam Adair

 Vice Chancellor for Finance and Administration

Date: Date:

 Holly Smith, Ed.D.

 Vice Chancellor for Academic Affairs

Date: